



Golf Services Supervisor

We have an exciting and exceptional opportunity for a newly created position of Golf Services Supervisor to deliver excellence in a world renowned setting at Muirfield. This position will play a key role in our newly created Golf Services Department.

The Honourable Company of Edinburgh Golfers have records dating back to 1744, and have been based at their privately owned Muirfield Links since 1891.

Muirfield is regularly ranked in the top 5 or 10 courses worldwide and has hosted golf's oldest major, the Open Championship 16 times.

Main duties:

- Assist the Golf Services Manager in delivering a world-class member and visitor golf experience from the point of booking through to departure.

- Take the lead on Golf Services responsibilities such as but not limited to:
 - The management of the practice ground to include the provision, collection and cleaning of practice golf balls. Ensure equipment is maintained.
 - The supervision of Caddy activities including the allocation of Caddies for those golfers playing at Muirfield when required.
 - Provide a friendly and courteous welcome to all at the Club's main entrance.
 - Manage Meet & Greet service to Tuesday/Thursday visitors on arrival.
 - Supervise access to the course and monitor pace of play.
 - Manage the Clubs buggy and trolley fleet.

The ideal candidate will:

- Have a passion for working in the golf or leisure industry and have excellent IT, numeracy and communication skills.
- Have a good understanding of golf and passion for customer service.
- Demonstrate strong planning and organisation skills with high standards and excellent attention to detail.

Hours

Standard hours will be 5 days out of 7, Monday to Sunday, 37 ½ hrs.

What we offer in return:

- Salary of c£27,000 dependant on experience but commensurate with the position
- Share in staff gratuity fund
- 10% pension contribution and life assurance benefits
- Opportunities for training and development
- Access to play the world famous course
- 29 days paid holiday a year

Application Process:

Please submit a Cover Letter and CV to:

Rob McGuire

Assistant Secretary

as-sec@muirfield.org.uk

The Honourable Company of Edinburgh Golfers

Duncur Road, Muirfield,

Gullane

East Lothian

EH31 2EG

Application deadline:

Monday 22nd May 2023